*University of Galway*

**Annual Student Report to GRC**

*To be completed by all research (PhD, MD and Research Masters) students every year and submitted to the GRC in advance of the annual review meeting with the GRC.*

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| **Name of Student** |  |
| **Student ID** |  |
| **Year of Study** |  |
| **PhD / MD / Research Masters** |  |
| **Discipline / School** |  |
| **Full or Part Time** |  |
| **Name of Supervisor(s)** |  |
| **Period covered by report** |  |

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| **Description of work completed during this period:**  Additional instructions may be supplied by your supervisor, GRC, Discipline or School as to the level of detail required. It is expected that you would address the following:  Background  Research Question / Objectives / Hypothesis  Methodology  Results / Findings  Discussion  *Enlarge this box as necessary.* |

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| **Indicate any communications of your work or relevant articles submitted for publication or published during this period:** |

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| **Completion Plan**  Students nearing completion must provide a completion plan  i.e.all full-time PhD/MD students in years 3, 4 and later (part-time students in years 4, 5, 6 and later) and all full-time Research Masters students in all years (part-time students in years 2 and later).  Plan must include tasks to be completed during the next year with timeframe.  A Gantt chart is appropriate.  Thesis writing should also be included along with publication plans.  *Enlarge this box as necessary.* |

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| When do you plan to submit your thesis? |

***Note:*** *Research students past their T****ime Limit*** *(i.e.* ***after*** *4 years for a full-time PhD, 6 year part-time PhD,* ***after*** *2 years for full-time Masters and 3 years part-time Research Masters students) should meet more frequently with their GRC e.g. quarterly.*

**For students on structured research programmes**

Complete the tables below indicating the taught modules you have taken this academic year.

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| **GS Modules to be assessed by supervisor**  (e.g. GS501) | | |
| **Code** | **Module Title** | **ECTS** |
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| **GS Modules (with module owners)**  (e.g. GS506) | | |
| **Code** | **Module Title** | **ECTS** |
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List of GS modules can be found at [GS Modules](https://www.universityofgalway.ie/graduate-studies/currentstudents/gsmodules/)

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| **Advanced Specialised Modules**  (generally discipline-specific, e.g. CH503) | | |
| **Code** | **Module Title** | **ECTS** |
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| Have you successfully completed any module in another Irish university during this period?  If yes, provide details here and attach evidence of successful completion.  *It is important that you have registered for such modules at University of Galway. College offices can advise on these procedures.* |

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| Have you completed the minimum number of taught modules required in your structured research programme?  If not, what modules do you plan to take next year?  *Module selection must be agreed with your supervisor.* |

Please attach to this report:

1. Your registration statement for this academic year indicating the modules for which you have registered (available from <http://www.universityofgalway.ie/registration/>) and
2. For students in year 2 and later, copies of transcripts for earlier years of your research programme indicating the modules you have completed successfully.

Please contact Student Registry for transcripts [Exam Transcripts - University of Galway](https://www.universityofgalway.ie/student-registry-helpdesk/our-services/transcripts/)

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| **Student’s signature:** |

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| **Date:** |

**University Guidelines for Research Degree Programmes**

<https://www.universityofgalway.ie/media/graduatestudies/files/university_guidelines_for_research_degree_programmes.pdf>